



BluJay University

Registration & Cancellation Policy

Course Registration

Course registration is available on our registration site www.BluJaySolutions.com/Training/

Courses that have availability will be displayed for enrollment and will be made available at least 30 days in advance.

Payment

Payment is due immediately at course registration via Credit Card or PayPal account on our course registration site. If you would prefer to be billed, use the discount code "BillMe" and we will send you an invoice. Enrollment cannot be completed without payment or a discount code.

Volume Discounts

A Volume Discount of 10% is available for a company registering 3 or more students to a single course. Contact your Client Services Manager to obtain a discount code. Utilize the discount code when enrolling three or more students for the course. All three (or more) attendees must be enrolled at the same time on the registration site to apply the discount code.

Cancellation Policy

Credits will be issued for enrollment cancellations in the form of a Discount Code that can be used to register for a future available date of the current course, or to apply to another available LeanIQ course. Credit Discount Codes can only be used on our registration site and are good for 12 months from the date of issue.

Discount Codes are issued in dollar amounts based on the amount credited at the time of cancellation. The credit is issued to the company so that any person at that company can use that credit for any course.

BluJay University will provide credits for registration cancellations that meet the following criteria:

1. Full Amount credits will be issued for enrollments cancelled on our registration site more than 2 weeks prior to the course date (first date on a multi-day course).
2. 50% credits will be issued for enrollments cancelled from 2 weeks prior to the course up until 12:00am Eastern of the first day of the course.
3. Cancellations made after 12am the day of the course, or enrolled students who do not show up for the course, will not receive a credit.
4. In the unlikely event that LeanIQ cancels a scheduled course, full amount credits will be issued to enrollees at the time of cancellation. LeanIQ reserves the right to cancel courses up to 2 weeks prior to the course's scheduled date.

If you have questions, please send us an email to BluJayU@BluJaySolutions.com